



TARAPITH RAMPURHAT DEVELOPMENT AUTHORITY

(A Statutory Authority Under Govt. of West Bengal)

P.O. : Tarapith, Birbhum : 731233
Phone : 03461 253499
E-mail : ceotrda@gmail.com

Memo No :1300/TRDA

Date:27-08-2025

Group-D Recruitment

Applications are invited from all eligible Indian Nationals for the post of Group D in Tarapith-Rampurhat Development Authority (TRDA), a Development Authority under the Government of West Bengal.

Post	Group D
Number of Vacancies	01(One)
Pay	As per Government norms.
Mode of Recruitment	Interview.
Place of Interview	TRDA Office, P.O. and P.S.: Tarapith, Birbhum - 731233 (Near Sonar Bangla Hotel)
Dates of Interview	2 nd & 3 rd Week of September 2025. (Tentative)
Minimum Educational Qualification	Class 8 pass from a recognized school. Candidates with experience will get advantage.
Age Criteria	Minimum 18 years and maximum 40 years as on 01/01/2025.
Upper Age Relaxation	Upper age limit relaxation applicable as per Govt. norms.

Applications should be submitted in hard copy at the TRDA Office from 27/08/2025 to 10/09/2025 on working days (Monday to Friday) between 11 am to 4 pm. The last date and time of receiving application at TRDA office are 10/09/2025 at 4 pm.

Applications should be submitted in a sealed envelope, super-scribed with “Application for Group D post” and should contain the following:

1. Two self-attested Passport size recent photographs.
2. Age proof: For age proof, self-attested photocopy of any of the following documents can be produced
 - a. Voter ID Card
 - b. Class 10/12 admit card/mark sheet/pass certificate clearly mentioning the date of birth
 - c. Passport
 - d. Driving License
 - e. Birth Certificate
3. Class 8 pass certificate from a recognized school: Any mark sheet, pass certificate, etc. of class 8 or above which proves that the applicant has successfully completed class 8 from a recognized school.
4. A self-attested photocopy of caste certificate, if applicable.
5. A detailed bio-data mentioning Name, Age, Caste, Residential address, Academic Qualifications, Experience of work, (even DRW, Consolidated Pay basis worker, Casual worker, & Contractual workers with at least Five Years’ experience in same type of department/work will be allowed), contact number, and email id should be submitted along with the application form. Though the minimum educational criterion is Class 8 pass from a recognized school, candidates with higher qualifications will get advantage and he/she should mention the same in the bio-data and attach self-attested photocopies of the same with the application.
6. The candidate should bring the originals of all documents submitted with the application at the time of interview for verification.
7. No TA/DA will be paid to the candidates for appearing in the interview.
8. The candidates will be intimated through email/Mobile No. about the dates of interview, so it should be ensured that the email id is mentioned clearly in the application. Those applications without email id will be treated as incomplete and will be rejected.

9. For any queries, please write to gentrda@gmail.com.



Executive Officer
Tarapith-Rampurhat Development Authority

Memo No:1300/01(13)/TRDA

Date:27-08-2025

Copy forwarded for information and necessary action to:

1. The Chairman, TRDA & Hon'ble Deputy Speaker of W.B. Legislative Assembly.
2. Smt. Satabdi Roy, Hon'ble MP, Birbhum PC & Member, TRDA.
3. Sri. Asit Mal, Member, TRDA & Hon'ble MP, Bolpur PC.
4. The Principal Secretary, UD & MA Department, Govt. of W.B. & Member, TRDA.
5. The Principal Secretary, Tourism Department, Govt. of W.B. & Member, TRDA.
6. The District Magistrate, Birbhum & Member, TRDA.
7. The Sub-Divisional Officer, Rampurhat Sub-Division, Birbhum & Member, TRDA.
8. Shri Nazim Ali Mufty, Deputy Magistrate & Deputy Collector, Birbhum.
9. The Treasury Officer, Rampurhat Treasury, Birbhum & F.O., Tarapith Rampurhat Development Authority.
10. The Vice-Chairman, TRDA.
11. The Chairman Rampurhat Municipality & Member TRDA.
12. Shri Tridib Bhattachariya, Member, TRDA.
13. The Executive Engineer, TRDA



Executive Officer
Tarapith-Rampurhat Development Authority

To
The Executive Officer
Tarapith-Rampurhat Development Authority
Tarapith, Birbhum

Paste a Photo and
sign across

Biodata Format

Post Applied For : _____

Name of the Applicant : _____

D.O.B : ____/____/____

Father's Name : _____

Mother's Name : _____

Address for communication : _____

Pin : _____ State: _____

Phone / Mobile : 1. _____ 2. _____

Email : _____

Gender : _____ Caste : _____

Religion : _____ Nationality : _____

Educational Qualifications:

Qualification	Year of passing	Specialisation or Subjects	School / College / University / Institute	Total marks Percentage/ CGPA	Any other relevant information
Class 8 th /					
SSC / 10 th /					
HSC / 12 th /					
Graduation					
Post Graduation					
Any other					

Work experience (if any) :

Organisation	No of years & Date of Joining	Designation	Job responsibilities	Any other relevant information

Hobbies / Interests: _____

Knowledge of Computer (if any):_____ **(Certificate may be attached).**

Marital Status: _____

Languages known: _____

Any other information you would like to provide:

Declaration:

I hereby declare that the above particulars given by me are correct and true to the best of my knowledge and belief and if the event of any information being found false or incorrect, my candidature will be liable to be cancelled.

Date:

Place:

Signature: